

**ITEM 10. TENDER – PROJECT MANAGEMENT SERVICES – CITY TRANSFORMATION**

**FILE NO: 2015/314263**

**TENDER NO: 1511**

**SUMMARY**

This report provides details of the tenders received for project management, contract management and technical support services for the procurement of major public art projects in the CBD.

The consultant will support the City's staff through the design documentation, cost control, planning approval, construction documentation, fabrication, and construction phases of the projects. The consultant will also be responsible for liaising with internal and external authorities to ensure all works comply with statutory requirements, applying for necessary work permits, coordination of necessary WHS training and site inductions for the installation of the art works.

This report recommends that Council accept the tender offer of Tenderer 'E' for the provision of contract management and technical support services.

**RECOMMENDATION**

It is resolved that:

- (A) Council accept the tender offer of Tenderer 'E' for the provision of contract management and technical services for public art projects in the CBD; and
- (B) authority be delegated to the Chief Executive Officer to negotiate, execute and administer the contracts relating to the tender.

**ATTACHMENTS**

**Attachment A:** Tender Evaluation Summary (Confidential)

**(As Attachments A is confidential, it will be circulated separately from the agenda paper and to Councillors and relevant senior staff only.)**

## **BACKGROUND**

1. The City Centre Public Art Strategy and Plan, endorsed by Council in June 2013, identifies five priority sites for public art in the city centre, with works of art for George Street and the east-west connecting streets to be the first projects realised. Project management, contract management and technical assistance are required to assist the City in delivery of these works and co-ordination with City Transformation Works.
2. Due to the large volume of capital works that the City is undertaking over the next three years, a consultant project management, contract management and technical services team is required to support City's staff through the design documentation, cost control, planning approval, construction documentation fabrication and construction phases.
3. The successful project management, contract management and technical services team will also be responsible for liaising with internal and external authorities to ensure that all works comply with statutory requirements, applying for necessary work permits, coordination of necessary WHS training and site inductions for the installation of the project.
4. The consultant team is expected to ensure that fabrication is progressing according to the agreed budgets and programs, and to alert the City to any potential issues.
5. A tender for the services was advertised on 3rd March 2015, with submissions closing on 24 March 2015.

## **TENDER SUBMISSIONS**

6. In total, seven submissions were received from the following organisations:
  - APP Corporation Ltd
  - Complete Urban Pty Ltd
  - Diadem DDM Pty Ltd
  - Point Project Management
  - Root projects Australia
  - Sydney City Projects
  - TSA Management
7. No late submissions were received.

## **TENDER EVALUATION**

8. All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.
9. The relative ranking of tenders as determined from the total weighted score is provided in the confidential Tender Evaluation Summary – Attachment A.
10. All submissions were assessed in accordance with the approved evaluation criteria being:

- (a) demonstrated experience of contract management and technical services team in administration and delivery of public art projects or similar non-standard projects across the relevant fields of project delivery;
  - (b) capacity and technical ability of team to carry out the projects and relevant skills and experience of key personnel;
  - (c) current commitments and capacity of team to deliver project over a long time frame;
  - (d) Workplace Health and Safety;
  - (e) financial and commercial trading integrity including insurances; and
  - (f) lump sum price and schedule of prices.
11. As the extent of input of the contract manager and the technical services team will be difficult to estimate beyond the Development Application stage, the tender required a fixed fee for works to the end of DA documentation phase and hourly rates for services beyond this phase.

#### **PERFORMANCE MEASUREMENT**

12. Key performance measurements include delivery of objectives, quality of work, effectiveness of communications and satisfactory completion of deliverables including programming reports and cost analysis.
13. Performance will be evaluated regularly and on completion of the contract.

#### **FINANCIAL IMPLICATIONS**

14. There are sufficient funds allocated for this project within the 10 year Long Term Financial Plan.
15. There are funds allocated within the approved budgets of the City centre public art projects to cover the necessary delivery costs.

#### **RELEVANT LEGISLATION**

16. The tender has been conducted in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and the City's Contracts Policy.
17. Attachment A contains confidential commercial information of the tenderers and details of Council's tender evaluation and contingencies which, if disclosed, would:
- (a) confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
  - (b) prejudice the commercial position of the person who supplied it.
18. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest because it would compromise Council's ability to negotiate fairly and commercially to achieve the best outcome for its ratepayers.

**CRITICAL DATES / TIME FRAMES**

19. The timing of progress and delivery of the artworks and other City Transformation works are dependent on the light rail delivery timetable which is outside of the control of the City.

**OPTIONS**

20. The external consultancy will provide the required resources and ensure a level of certainty and technical expertise, as well as due diligence oversight of the delivery and performance requirements for the works.

**PUBLIC CONSULTATION**

21. The City has consulted with Transport for New South Wales and Sydney Trains as external stakeholders for these projects.
22. All projects will be subject to necessary development applications and heritage approvals. The City will complete community consultation as part of the planning process and will work closely with the relevant stakeholders to ensure the works are successful.

**KIM WOODBURY**

Chief Operating Officer

Terry Daly, Executive Manager, City Transformation